

,

August 20, 2008

The meeting was called to order at 5 PM.

MEMBERS PRESENT: Shirley Warner, Tim Welch, Bob Socha, Irma Claman, Mike Gruber and Phil Rosenthal. Andy Phillips was absent.

Also present were Francine Aloisa, Richard Szczypek, John Wilcox, Gene Badger, and Bob Dwyer of Cutter Enterprises.

Bob Dwyer spoke of communication problems encountered with the architect. Discussion ensued.

Tim Welch formulated a task-tracking worksheet, but it was suggested by the architect that a change order log should be kept by the clerk of the works.

The clerk of the works requested shop drawings and addenda to specifications.

Francine Aloisa advised that the library received a failing notice from the state department of public health. as to the water system and the water quality. The library is scheduled to be connected to the public water supply in May, 2009. Francine will write to the department of public health informing them of the anticipated change.

Tim moved to pay Tai Soo Kim the sum of \$9216.64, as per bill dated August 5, 2008, for construction administration and reimbursable items. Seconded by Mike Gruber and approved unanimously.

The library board will buy a digital camera to be used by Gene Badger for the duration of construction. Upon completion of the library the camera will remain at the library.

John Wilcox commented on the high quality of the work by the contractor at the building site.

The meeting adjourned at 7:15 PM.

Respectfully submitted,

IRMA CLAMAN